

## Form G

# Application for admission/transfer to Graduate Membership

### Regulations for membership:

Applicants must have read the regulations governing admission or transfer to membership prior to completing this application form.

### Disclaimer:

The information you provide on this form is required to enable the Institution of Structural Engineers and its Regional Groups to communicate relevant information/services to its members. Once you have been elected, you have the facility to amend your contact details and preferences via the 'my account' section on the website.

### 1 Personal details *(Please complete in block letters)*

Surname/family name:	Title: Mr/Dr/Mrs/Miss/Ms/other:
Forenames/other names:	Date of birth:
Previous surname (please provide proof):	
Address:	Telephone number (work):
	Telephone number (home):
	Telephone number (mobile):
	Nationality:
Postcode/zip code:	Membership No. (where applicable):
Email (preferred/main):	Email (alternative):

### 2 Employment details *(Please leave blank if you are currently unemployed or self-employed)*

Company name:	Current employment position:
Address:	
Postcode/zip code:	

### 3 Education

Full name of academic institution(s)	Full title of course including relevant discipline and grade achieved, indicating full or part time. (As it appears on your degree certificate(s))	Date of commencement (DD/MM/YYYY)	Date of completion (DD/MM/YYYY)

Qualification/s disclaimer: I agree that the university/college(s) from which I graduated may release details of my qualifications to The Institution of Structural Engineers and I agree that if any of the qualifications I have claimed are found to be false my application will be rejected. The Institution of Structural Engineers may inform my employer, any other professional bodies of which I am a member and any qualifying body from which I have claimed a false qualification, and the Institution of Structural Engineers may also provide copies of the documents containing these false details to these parties.

Signature:

Date:

Official use only:

CEng

CEng with F/L

IEng

### 4 Membership of other professional bodies e.g. ICE, HKIE, etc

Please state the name of the institution and the grade of membership held:

### 5 Supporting documentation

#### Please include:

Copies of your degree certificate(s) (Please provide translations of any non-English documents)

Proof of change of name (if applicable)

Graduate subscription fee (refer to [www.istructe.org](http://www.istructe.org))

### 6 To be completed by candidates holding non-accredited qualification(s)

#### I request that my academic qualifications be assessed against the requirements for:

Chartered Membership (equivalent to accredited four year MEng)\*

Associate-Membership (equivalent to accredited three year ordinary degree)\*

\* Please tick the grade for which you wish to be assessed and ensure that full details of the course content through certified copies of your degree transcripts and/or academic record accompany the application. Please ensure appropriate assessment fee is attached. See [www.istructe.org](http://www.istructe.org) for details

## 7 Candidate's declaration and undertaking

This form of undertaking is to be completed by any candidate for admission or transfer to any class of membership of the Institution other than Honorary Fellow in accordance with the provisions of bye-law 1.13.1

I have read the Charter, the Bye-laws and the Code of Conduct. Whilst I am a member I undertake to be governed by the laws of the Institution for the time being in force, and to accept as final and binding decisions of the Board and the Institution on all matters in which they have jurisdiction. I also undertake to promote the objects of the Institution; to attend Institution meetings as often as I conveniently can, and to endeavour to present to the Institution an original communication relating to structural engineering. I further undertake that, upon the cessation of my membership, I will cease to describe myself in any way as a member of the Institution of Structural Engineers. I have no criminal conviction unspent within the relevant jurisdiction. I am not subject to a bankruptcy order, restriction or undertaking. I have not been subject to an adverse finding by another organisation. There is no further matter that may affect consideration of my application.

Signature:

Date:

## 8 Payment

If you are emailing your form to the Institution please **do not** include your debit/credit card details.

I would like to pay online. (We will provide instructions once your application has been processed)

I would like to pay over the phone. (We will contact you when your form has been processed. Alternatively you can contact us on +44 (0)20 7235 4535)

Cheque/bankers draft: this must be in pounds sterling, payable to 'The Institution of Structural Engineers' and drawn on a UK bank.

**All data provided in this form will be processed in accordance with the Institution of Structural Engineers' Privacy Policy, which can be found at [www.istructe.org/privacy-policy](http://www.istructe.org/privacy-policy)**