

## Form EOI (CM)

# Expression of Interest for entry into Chartered Membership (and election/transfer to Graduate Membership, if appropriate)

### Disclaimer:

The information you provide on this form is required to enable the Institution of Structural Engineers and its Regional Groups to communicate relevant information/services to its members. Once your form has been processed, you have the facility to amend your contact details and preferences via the 'my account' section on the website.

### 1 Professional Review Preference *(Please choose ONE or BOTH of the following options)*

I am ready to take the Professional Review Interview (PRI)

I am ready to take the Chartered Member Exam

**You will be entered into the first available interview or exam based on your preference, and subject to deadlines.**

### 2 Personal details *(Please complete in block letters)*

Surname/family name:

Title: Mr/Dr/Mrs/Miss/Ms/other:

Forenames/other names:

Date of birth:

Previous surname (please provide proof):

Address:

Telephone number (work):

Telephone number (home):

Telephone number (mobile):

Nationality:

Postcode/zip code:

Membership No. (where applicable):

Email (preferred/main):

Email (alternative):

### 3 Employment details *(Please leave blank if you are currently unemployed or self-employed)*

Company Name:

Current employment position:

Address:

Postcode/zip code:

#### 4 Statement by supporter

Your supporter can be a Fellow (FIStructE), Member (MIStructE) or Associate (AIStructE) of the Institution of Structural Engineers.

If you do not know an eligible supporter contact us as the address overleaf.

I, the undersigned, from my personal knowledge consider that, subject to the completion of the appropriate requirements, the candidate is a fit and proper person to be admitted/transferred to membership of the Institution of Structural Engineers.

Signature:

Date:

Name (in block capitals):

Membership number:

Length of time I have known the applicant:

#### 5 Education

Full name of academic institution(s)	Full title of course including relevant discipline and grade achieved, indicating full or part time. (As it appears on your degree certificate(s))	Date of commencement (DD/MM/YYYY)	Date of completion (DD/MM/YYYY)

Qualification/s disclaimer: I agree that the university/college(s) from which I graduated may release details of my qualifications to The Institution of Structural Engineers and I agree that if any of the qualifications I have claimed are found to be false my application will be rejected. The Institution of Structural Engineers may inform my employer, any other professional bodies of which I am a member and any qualifying body from which I have claimed a false qualification, and the Institution of Structural Engineers may also provide copies of the documents containing these false details to these parties.

Signature:

Date:

Official use only:  
academic qualifications approved for Chartered Membership

CEng

CEng with F/L

IEng

#### 6 To be completed by candidates holding non-accredited qualification(s)

I request that my academic qualifications be assessed against the requirements for Chartered Membership (equivalent to an accredited four year MEng)\*

**\* Please ensure that full details of the course content and/or academic transcript accompany your application**

#### 7 Membership of other professional bodies e.g. ICE, HKIE, etc

Please state the name of the institution and grade of membership held:

## 8 Supporting documentation

### All candidates:

Application fee (refer to: [www.istructe.org](http://www.istructe.org))

### Graduate Members:

Copy of your degree certificates for those qualifications that we don't already have on record (Please provide translations of any non-English documents)

### Non-Graduate Members:

Copies of your degree certificates (Please provide translations of any non-English documents)

Graduate subscription fee (refer to: [www.istructe.org](http://www.istructe.org))

### If your qualifications require an academic assessment you will also need to submit:

Certified and translated photocopies of your academic transcripts\*

Academic assessment fee (refer to: [www.istructe.org](http://www.istructe.org))

\*Your certificates/academic transcripts must be certified (by your employer, university or by a professional individual) to confirm that they are authentic copies.

**Please note that the interview and the exam fees are paid separately. More information about payment of these fees will be sent to you when this EOI form has been processed.**

## 9 Candidate's declaration and undertaking

This form of undertaking is to be completed by any candidate for admission or transfer to any class of membership of the Institution other than Honorary Fellow in accordance with the provisions of bye-law 1.13.1

I have read the Charter, the Bye-laws and the Code of Conduct. Whilst I am a member I undertake to be governed by the laws of the Institution for the time being in force, and to accept as final and binding decisions of the Board and the Institution on all matters in which they have jurisdiction. I also undertake to promote the objects of the Institution; to attend Institution meetings as often as I conveniently can, and to endeavour to present to the Institution an original communication relating to structural engineering. I further undertake that, upon the cessation of my membership, I will cease to describe myself in any way as a member of the Institution of Structural Engineers. I have no criminal conviction unspent within the relevant jurisdiction. I am not subject to a bankruptcy order, restriction or undertaking. I have not been subject to an adverse finding by another organisation. There is no further matter that may affect consideration of my application.

Signature:

Date:

## 10 Payment

If you are emailing your application to the Institution please **do not** include your card details.

I would like to pay online. (We will provide instructions once your application has been processed)

I would like to pay over the phone. (We will contact you once your application has been processed. Alternatively you can contact us on +44 (0)20 7235 4535)

Cheque/bankers draft: this must be in pounds sterling, payable to 'The Institution of Structural Engineers' and drawn on a UK bank.

**All data provided in this form will be processed in accordance with the Institution of Structural Engineer's Privacy Policy, which can be found at [www.istructe.org/privacy-policy](http://www.istructe.org/privacy-policy)**